

Elementary Weekly Professional Development Plan

Daily from 3:40-4:20

Please meet daily at 3:40 in Ms. P's room before joining your teams

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|---------------------|---|--|--|--|--|
| PD Topic | STEAM PD/Technology Integration/Best Practices <i>*STEAM PD bi-weekly*</i> | Math Collaboration Teams | Cross Curriculum & STEAM Units | Rubicon/Lesson Plan/Collaboration/ <i>Homework Distribution</i> | Grade Level Meeting |
| Facilitator | Ivarie & Przedpelski & Teachers | Math Team Leads (Judge, Bentley, Minor, Black) | Grade Level Chair | Grade Level Chair <i>*Homework should be shared at this time for passing out to students during Friday class</i> | Grade Level Chair <i>*newsletter must be complete and shared with teams by end of the day</i> |
| Agenda Items | During this time frame, we will work on sharing our best practices, technology PD, and allow teachers to share out best practices that work in their classroom. | Math teams will use this time to collaborate on math instruction. Agenda items may include: <ul style="list-style-type: none"> • Lesson planning • Comparing math data (assessment results) • Plan projects • Collaborate on best practices in | Grade Levels will use this time to collaborate on upcoming STEAM units. Agenda items may include: <ul style="list-style-type: none"> • Planning STEAM units • Uploading units in Atlas Rubicon • Collaborating on STEAM units and instruction | Grade Levels will use this time to upload lesson plans and complete Atlas Rubicon components. Agenda items may include: <ul style="list-style-type: none"> • Uploading lesson plans • Importing information into units in Atlas Rubicon • Adjusting unit calendars in | Grade Levels will meet with teams to complete the following: <ul style="list-style-type: none"> • Email weekly newsletter (share with elementary team) • Upload grades, assignments and resources into FSA |

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| | | <ul style="list-style-type: none"> the classroom Collaborate on math pacing | | <ul style="list-style-type: none"> Atlas Rubicon Uploading resources and documents into Atlas Rubicon | <ul style="list-style-type: none"> Connect Collaboration on Lesson plans for following week Upload lesson plans Collaboration on grade assignments |
| <p>Note Taker</p> <p>should be taken by the Note Taker and added into Google folder at the close of meeting. If stated "not needed", please rotate note takers so that all share this duty.</p> | Ivarie/Przedpelski | Math Team Lead | Shared | Shared | Grade Level C |
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